



## **REQUEST FOR QUALIFICATIONS**

### **Mental Health Consultant Services**

**Posted Date: June 1, 2024**

#### **AGENCY PROFILE**

Blind Children's Center (BCC) is a 501(c)(3) nonprofit organization founded in 1938. Our mission is to prepare infants, toddlers, and preschoolers of all abilities to thrive through inclusive, family-focused early childhood education, with a specialized focus on children who are blind or visually impaired.

To that end, BCC provides FREE high-quality early childhood education programs for children ages 18 months to 5 years-old (Head Start, Early Head Start, CA State Preschool). We also offer Early Head Start services for infants and toddlers from birth through 36 months and pregnant mothers through a locally designed program option.

As a delegate of Los Angeles County Office of Education (LACOE) our programs are funded in part by the Administration for Children and Families, Department of Health and Human Services, and California Department of Education. BCC also administers the CA Adult and Childcare Food Program through the CA Department of Social Services.

BCC currently serves 40 children and their families and is poised to expand to 90 children and their families in the 24/25 program year. BCC is a fully inclusive program, with approximately 50% of children having visual impairments, multiple disabilities and other chronic health conditions.

#### **SERVICES:**

In coordination with the Assistant Director of Family Services, the Mental Health Consultant is responsible for classroom and home-based observations, clinical assessments, developing intervention plans, and supporting classroom teachers/parent educators. In addition, the Mental Health Consultant will support Head Start/Early Head Start programs with any other related activities regarding Head Start Performance Standards, LACOE requirements, BCC's, Mental Health Policies and Procedures. Specific duties include:

- Complete all activities and paperwork associated with LACOE required mental health assessments, home visits, parent/teacher consults and classroom observations.
- Provide monthly on-site consultation and/or reflective supervision.
- Design and implement program practices in response to identified behavioral and mental health issues.
- Provide group, individual staff and parent education trainings on mental health related issues.
- Assist in providing support services for children with atypical behavior or development.
- Assist in accessing and utilizing community mental health services.
- Advise and assist in developmental screening and assessment of children.

- Provide Training and Technical Assistance for staff and parents on mental health related topics.
- Services may need to be provided via Telehealth. Consultants must have access to reliable telehealth equipment.

**QUALIFICATIONS AND EXPERIENCE:**

The Mental Health Consultant providing direct clinical intervention(s) to child and families must be an independently licensed clinician with the California Board of Behavioral Sciences and have the expertise in child and family mental health. BCC is specifically interested in psychologists that have worked with children from birth to five years old with disabilities and/or chronic health conditions. Two years of professional clinical experience involving psychological testing and counseling, including working with children ages 0-5 is required.

Acceptable licenses/certificates include, but are not limited to: Licensed Clinical Psychologist, Licensed Clinical Social Worker, Licensed Marriage and Family Therapist, Licensed Professional Counselor, Licensed School Social Worker, Licensed School Psychologist, Nurse Practitioner, Child Psychiatrist

**REQUIREMENTS:**

- Consultants will be subject to obtain Live Scan fingerprint clearances from the Department of Justice (DOJ), the Federal Bureau of Investigation (FBI), and Child Abuse Central Index, prior to starting work. Consultants will be reimbursed for the cost of background check.
- Consultants must provide proof of the following immunizations: Influenza, Pertussis TDAP (Whooping Cough), and Measles (MMR) vaccines.
- Consultants must adhere to BCC's Standards of Conduct, mandated reporter requirements, and ensure confidentiality and HIPPA requirements.
- Consultants are required to provide evidence/documentation of ongoing continuing education units (CEUs) in the prenatal-to-five population to remain current in their respective field. Consultant will not be reimbursed by BCC for continuing education units. Consultants will be reimbursed for training that is related to LACOE's policies and procedures, if the knowledge of such policies and procedures is required to render consulting services, such as ChildPlus trainings and coordinator meetings.
- If consultant is incorporated, consulting company must provide proof of general liability insurance in amounts no less than \$1,000,000 per occurrence and \$3,000,000 in the annual aggregate.

**SUBMISSION OF QUALIFICATIONS:**

To be considered for the Mental Health Consultant, please submit the following:

1. Letter of interest
2. Qualifications and experience
3. Services to be provided
4. Hourly rate

Documents should be submitted electronically with the subject line **"RFQ for Mental Health Consultant"** to the following email address: [hr@blindchildrenscenter.org](mailto:hr@blindchildrenscenter.org)

**DEADLINE:**

This is an on-going opening.